

Rental Application Form

Check out our current rental listings at www.RubeyRealty.com or pick up a listing at our office.

- **Please provide complete names and phone numbers.**
- **Do not list references twice.**
- **When possible, avoid giving family members as references.**
- **More complete information will result in a better chance of approval.**

Rental Property of Interest

Anticipated Move Date: _____ Anticipated Rent: _____/month

Which Rental Address are you applying for: _____
(If applying for more than 1 location, please put the addresses in the "Notes" section)

Applicant Information

First Name: _____ Last Name: _____

Birth Date: _____ Phone Number: _____

Email: _____

Tell us about yourself and any special requirements you have:

Co-applicant Information

First Name: _____ Last Name: _____

Birth Date: _____ Phone Number: _____

Email: _____

Tell us about yourself and any special requirements you have:

Dependents

Please list ALL dependents and pets for both Applicant and Co-Applicant

Dependent 1 Name: _____ Age: _____ Relationship: _____

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Dependent 1 Name: _____ Age: _____ Relationship: _____

Pets & Animals

It is up to our property owners whether to allow pets.

Please declare all animals who will be living at the property if your application is accepted:

1 Animal Type: _____ Breed: _____ Weight: _____lbs Age: ____

2 Animal Type: _____ Breed: _____ Weight: _____lbs Age: ____

Special consideration: _____

Residential Information (Last 3 Years)

Applicant Current Residence

Are you currently under a lease contract? If so, please indicate when lease ends: _____

Please list how long you have lived at your current residence: From: _____ to: _____

Current Address: _____ City: _____

State: _____ Zip Code: _____

Owner/Landlord/Agent Name: _____ Phone #: _____

Monthly Rent: _____ Reason for Leaving: _____

Additional information: _____

Applicant Past Residence

Please list how long you lived at this residence:

From: _____ to: _____

Current Address: _____ City: _____

State: _____ Zip Code: _____

Owner/Landlord/Agent Name: _____ Phone #: _____

Monthly Rent: _____ Reason for Leaving: _____

Additional information: _____

Co-applicant Current Residence

Is co-applicant currently under a lease contract? If so, please indicate when lease ends: _____

Please list how long you they have lived at their current residence: From: _____ to: _____

Current Address: _____ City: _____

State: _____ Zip Code: _____

Owner/Landlord/Agent Name: _____ Phone #: _____

Monthly Rent: _____ Reason for Leaving: _____

Additional information: _____

Co-applicant Past Residence

Please list how long co-applicant lived at this residence:

From: _____ to: _____

Current Address: _____ City: _____

State: _____ Zip Code: _____

Owner/Landlord/Agent Name: _____ Phone #: _____

Monthly Rent: _____ Reason for Leaving: _____

Additional information: _____

History

Applicant History

Have you declared bankruptcy in the past 7 years? ☐ Yes ☐ No

Have you ever been evicted from a rental residence? ☐ Yes ☐ No

Have you had two or more late rental payments in the past year? ☐ Yes ☐ No

Have you ever willfully or intentionally refused to pay rent when due? ☐ Yes ☐ No

Please explain if any of there were any "Yes" responses above: _____

Co-applicant History

Have you declared bankruptcy in the past 7 years? ☐ Yes ☐ No

Have you ever been evicted from a rental residence? ☐ Yes ☐ No

Have you had two or more late rental payments in the past year? ☐ Yes ☐ No

Have you ever willfully or intentionally refused to pay rent when due? ☐ Yes ☐ No

Please explain if any of there were any "Yes" responses above: _____

Employment Information

Applicant Current Employment

Employment Status: ☐ Full Time ☐ Part-Time ☐ Student ☐ Unemployed

Company Name: _____ Location (town): _____

Dates Employed: From _____ to _____

Position: _____

Supervisor Name (First and Last): _____

Supervisor Phone: _____

Salary Amount: \$_____ per _____

Applicant Past Employment

Company Name: _____ Location (town): _____

Dates Employed: From _____ to _____

Position: _____

Supervisor Name (First and Last): _____

Supervisor Phone: _____

Salary Amount: \$_____ per _____

If employed by above less than 12 months, give name & phone # of previous employer. If a student, give name and phone # of school(s) where enrolled:

Name: _____ Phone: _____

Co-applicant Current Employment

Employment Status: ☐ Full Time ☐ Part-Time ☐ Student ☐ Unemployed

Company Name: _____ Location (town): _____

Dates Employed: From _____ to _____

Position: _____

Supervisor Name (First and Last): _____

Supervisor Phone: _____

Salary Amount: \$_____ per _____

Co-applicant Past Employment

Company Name: _____ Location (town): _____

Dates Employed: From _____ to _____

Position: _____

Supervisor Name (First and Last): _____

Supervisor Phone: _____

Salary Amount: \$_____ per _____

If employed by above less than 12 months, give name & phone # of previous employer. If a student, give name and phone # of school(s) where enrolled:

Name: _____ Phone: _____

Other Sources of Income

If you have other sources of income that you would like us to consider for either YOU or your CO-APPLICANT, please list amount and source of monthly income and person (banker, employer, etc.) who we may contact in order to confirm this information. You do not have to state alimony, child support or spouse's annual income amounts unless you want them considered in this application:

Source: _____ Amount: _____

Name of Contact who can confirm: _____ Phone #: _____

Source: _____ Amount: _____

Name of Contact who can confirm: _____ Phone #: _____

Source: _____ Amount: _____

Name of Contact who can confirm: _____ Phone #: _____

References

- **Please DO NOT use family members or friends as references.**
- **Good examples of references would be co-workers, pastors, etc.**

Reference 1:

Name (First and Last): _____ Phone (with area code): _____

Address: _____ Relationship: _____

Reference 2:

Name (First and Last): _____ Phone (with area code): _____

Address: _____ Relationship: _____

Personal Reference/Emergency Contact:

Name (First and Last): _____ Phone (with area code): _____

Address: _____ Relationship: _____

Additional Information

Please give any additional information that might help us evaluate this application.

Please provide the best time of day to reach you, criminal history, past rental issues, etc:

I/We hereby state that all information entered in this form is truthful and correct and recognize by signing that Rubey Realty/Rentals will need to obtain more confidential information such as social security numbers, banking information, and driver's license numbers to complete and finalize the application process.

I/We recognize that as part of your procedure for processing my application, an investigative consumer report may be prepared whereby information is obtained through personal interviews with others with whom I may be acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living.

☐ **I/We agree the above information, to the best of my knowledge, is true and correct.**

☐ **I/We hereby authorize you to release my information regarding my tenancy to the inquiring landlord.**

Signature of Applicant: _____ **Date:** _____

Signature of Co-Applicant: _____ **Date:** _____



| 1000 N. Broadway, Ste. 1, Red Oak, Iowa 51566 | 712.623.2724 | RubeyRealty.com